

UNITED STATES SPORTS ACADEMY

"America's Sports University"

One Academy Drive • Daphne, Alabama, USA 36526-7055

Telephone: (251) 626-3303 • FAX: (251) 625-1035

E-mail: registrar@ussa.edu • <http://www.ussa.edu>

REQUEST FOR TRANSCRIPT FORM

Doctoral **Master's** **Bachelor's** **Continuing Education**

Name: _____

Home Phone: (____)____-_____

Work Phone: (____)____-_____

Cell Phone: (____)____-_____

Social Security Number (Optional) #: _____

This is to authorize and request the release of my academic record at the address which I have specified below. Send to:

Signature: _____ **Number of Copies:** _____

Mail transcript as indicated below: (any special instructions i.e. hold for grades)

POLICIES GOVERNING TRANSCRIPTS OF RECORD:

There is a \$10.00 charge for each transcript (official and/or unofficial).

- Transcript requests are processed as rapidly as possible, in order of receipt of application. Requests should be made well in advance of need.
- No transcript of a student's record will be issued for a student whose financial obligations to the Academy have not been satisfied. There are two types of transcripts:
- **OFFICIAL** transcripts are sent to schools, prospective employers, etc., as designated by the student.
- **UNOFFICIAL** transcripts for the student's use, do not bear the seal of the Academy. They must be sent directly to the student. Transcripts are stamped "ISSUED TO STUDENT."

Request will not be processed without a signature. Method of Payment (check box)

Check/Money Order TYPE: Visa M/C AMEX DISC Acct. # _____

Credit Card (Circle type above) Expiration Date: _____

Office Use Only: Transcript(s) released: Date: _____ By: _____

The United States Sports Academy is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the Bachelor of Sports Science degree (level II), the Master of Sports Science degree (level III) and the Doctor of Education degree (level V).